

PMNW Flight attendant OJI reporting procedures change Aug.

1

July 29, 2010

Effective, August 1, 2010 PMNW flight attendants will no longer be required to complete an OJI form to report OJI injuries. Effective on this date, PMNW flight attendants will instead notify the ACE/ESIS Claim Reporting Center to report the injury at 1-800-642-4462, regardless of whether or not you will miss work. The reporting center will accept calls 24 hours a day, 7 days a week. To ensure a smooth transition, for the month of August we will continue to accept the OJI forms

As a reminder here are some additional things to keep in mind when you experience an OJI:

Immediately notify your Purser (or another crewmember if you are the Purser) if you incur an on-the-job injury. If your injury occurs mid-rotation and you are unable to continue the trip, notify In-Flight Scheduling to be removed from your trip. As a reminder, you must notify the ACE/ESIS Claim Reporting Center of the injury at 1-800-642-4462, regardless of whether or not you will miss work.

A Worker's Comp claim representative will contact you and he/she will manage your case and assist you with your return to work.

If you live in the state of Washington, you must report the injury to your doctor who will file the claim with the Department of Labor and Industry (L & I). Please notify and report the information to your Coordinator in In-Flight Administrative Services at 1-888-577-6990 or your base for assistance.

In the event you are unable to report for your next scheduled assignment due to your injury, you must notify In-Flight Scheduling immediately.

You may request placement in a modified duty position, if appropriate, by contacting your Coordinator in In-Flight Administrative Services at 1-888-577-6990. You will need to submit a doctor's certification including your diagnosis, prognosis, work restrictions, ability to perform modified work, and release date. This modified duty may be no more than 90 days.

You must send your doctor's release to your In-Flight Administrative Service Coordinator before you can return to flight status. This must include your full release date, work restrictions (if any), and ability to perform modified work.

PMNW IFS OJI Policy information can be located on the IFS Portal in the PMNW Manual, Policies and More section and additional information regarding Workers' Compensation can be located in the **Employee Connection** under **Absence from Work** on **Delta Net**.

As always, please contact your Field Service Manager or In-Flight Administrative Services Coordinator if you have any questions.

See Also:

[PMNW OJI Policy](#)

[PMNW Manuals, Polices and More page](#)